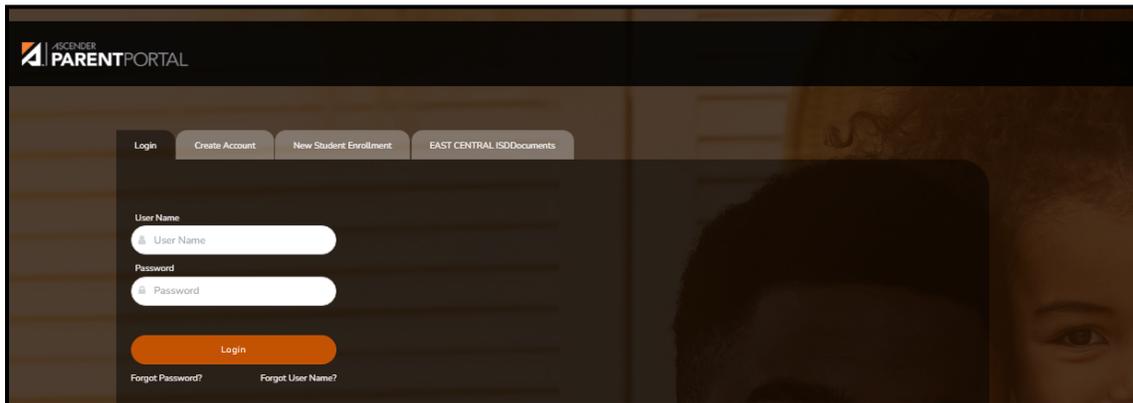


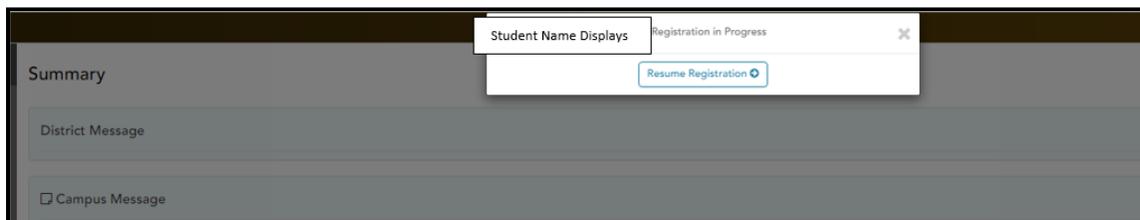
# Returning Student Enrollment

The ParentPortal login page will open.  
Login to your ParentPortal account.



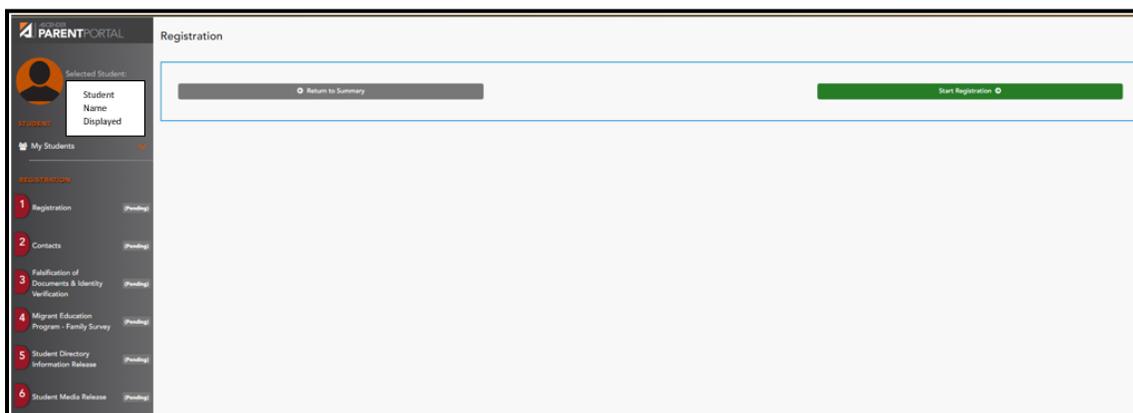
**Note:** If you are new to Ascender ParentPortal, you will need to create an account.

Once you are logged into ParentPortal you will see a popup box. Select the Resume Registration button.



You are ready to begin the Returning Student Registration process.

If you have multiple children, select the appropriate child under Selected Student and select the Start Registration button.



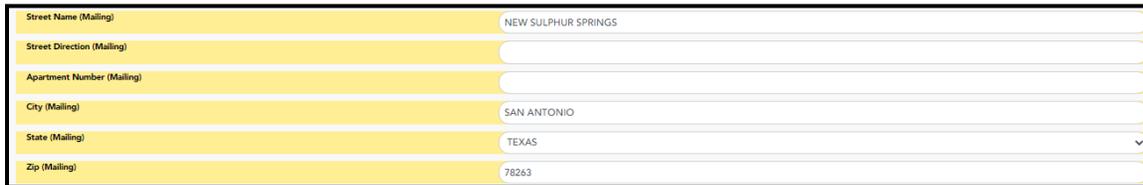
Your child's data is now displayed.

If the data box is grayed out, then you can only view the data. You will need to contact the school to make a change.



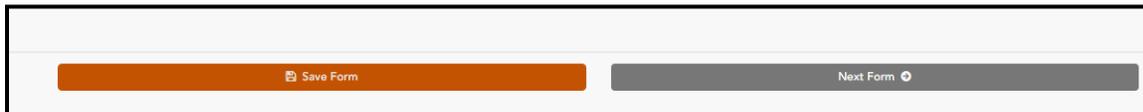
A screenshot of a form with two fields. The first field is labeled "Last Name" and contains the text "GARCIA". The second field is labeled "Generation" and has a dropdown arrow on the right. Both fields have a light gray background, indicating they are read-only.

If the data box is white, then you are able to change the data.



A screenshot of a form with six fields. The first field is labeled "Street Name (Mailing)" and contains "NEW SULPHUR SPRINGS". The second field is labeled "Street Direction (Mailing)". The third field is labeled "Apartment Number (Mailing)". The fourth field is labeled "City (Mailing)" and contains "SAN ANTONIO". The fifth field is labeled "State (Mailing)" and contains "TEXAS". The sixth field is labeled "Zip (Mailing)" and contains "78263". All fields have a white background, indicating they are editable.

When you have scrolled through the entire page and are complete (with or without updates). You will select the Save Form button to save your changes to stop there and return later or you can proceed to the Next Form by selecting the Next Form button to continue the registration process.



A screenshot of a form with two buttons at the bottom. The first button is labeled "Save Form" and has a floppy disk icon. The second button is labeled "Next Form" and has a right-pointing arrow icon. Both buttons are grayed out, indicating they are disabled.

Please respond to the questions on all forms. As you go through each form, select the Next button to confirm until Finished.

**All returning students will be required to upload proof of residence documentation for the 2023-2024 school year. Registration will not be complete until this is uploaded.**

Once you are completed, you will receive a Print Confirmation button. The message will read you have registered your child with the current grade level and current school name. If your child will be attending a different school next year, the information will be moved to the new school when our district moves into the 2023-2024 school year. (Example: a current 8<sup>th</sup> grade student will be moving to high school for next year or a 5<sup>th</sup> grade student will be moving to middle school).

You can begin registering additional returning children or close the ParentPortal to exit.